

**MILAN AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, APRIL 24, 2024  
AGENDA**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Communications / Community Engagement**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public meeting. There are two times for public participation during the meeting as indicated in the agenda. When addressing the Board, you will be asked to state your name. The Board determines the amount of time granted to individuals or groups to speak. Each person shall be allowed to speak for up to 3 minutes. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such items will be referred to the superintendent for advisement, investigation, study, and/or recommendation or designated as future agenda items for Board consideration.

**A. Public Comments**

**IV. Routine Matters for Approval**

- A. Minutes of the Regular Meeting of April 10, 2024
- B. 2024-2025 Schools-of-Choice Resolution – Attachment A
- C. 2024-2025 Budget and Truth-in-Taxation Hearing Announcement – Attachment B

**V. Milan Area Schools Strategic Plan Business**

- A. Personnel / Leadership
  - 1. Teacher Appointment
- B. Finance / Operations
  - 1. Door Lock Hardware Upgrades - Attachment C
  - 2. Video Surveillance System - Attachment D
- C. Communications / Community Engagement
  - 1. Public Comments
  - 2. Student Board Representative Comments
  - 3. Assistant Superintendent Comments
  - 4. Superintendent Comments
  - 5. Board Member Comments
    - a. Board Self Assessment

**VI. Other Old/New Business**

- A. Closed Session - Attorney Client Privilege

**VII. Adjournment**

**MILAN AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, APRIL 24, 2024  
RESOLUTIONS**

**I. Call to Order**

The regular meeting of the Milan Area Schools Board of Education was called to order in the District Office Boardroom located at 100 Big Red Drive, Milan MI, 48160, by President Cislo at \_\_\_\_\_ p.m. on April 24, 2024.

Board Members Present:

Board Members Absent:

Staff Present:

Guests Present:

**II. Pledge of Allegiance**

**III. Communications / Community Engagement**

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**A. Public Comments**

**IV. Routine Matters for Approval**

**A. Minutes of the Regular Meeting of April 10, 2024**

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the minutes of the regular meeting of April 10, 2024.

Rosen-Leacher \_\_\_\_ Cislo \_\_\_\_ Faro \_\_\_\_ Gutierrez \_\_\_\_ Heikka \_\_\_\_ Meray \_\_\_\_ Prior \_\_\_\_  
Carried \_\_\_\_\_.

**B. 2024-2025 Schools-of-Choice Resolution – Attachment A**

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the 2024-2025 Schools-of-Choice Resolution as provided in Attachment A.

Cislo \_\_\_\_ Faro \_\_\_\_ Gutierrez \_\_\_\_ Heikka \_\_\_\_ Meray \_\_\_\_ Prior \_\_\_\_ Rosen-Leacher \_\_\_\_  
Carried \_\_\_\_\_.

C. 2024-2025 Budget and Truth-in-Taxation Hearing Announcement – Attachment B

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the 2024-2025 Budget and Truth-in-Taxation Hearing Announcement as provided in Attachment B.

Faro \_\_\_\_ Gutierrez \_\_\_\_ Heikka \_\_\_\_ Meray \_\_\_\_ Prior \_\_\_\_ Rosen-Leacher \_\_\_\_ Cislo \_\_\_\_  
Carried \_\_\_\_\_.

**V. Milan Area Schools Strategic Plan Business**

A. Personnel / Leadership

1. Teacher Appointment

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Anthony DeNardis as a Milan Middle School Teacher Consultant effective immediately.

Gutierrez \_\_\_\_ Heikka \_\_\_\_ Meray \_\_\_\_ Prior \_\_\_\_ Rosen-Leacher \_\_\_\_ Cislo \_\_\_\_ Faro \_\_\_\_  
Carried \_\_\_\_\_.

B. Finance / Operations

1. Door Lock Hardware Upgrades - Attachment C

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the purchase and installation of door lock hardware upgrades for an amount not to exceed \$43,653 with Tanner Supply Company (as detailed in attachment C).

Heikka \_\_\_\_ Meray \_\_\_\_ Prior \_\_\_\_ Rosen-Leacher \_\_\_\_ Cislo \_\_\_\_ Faro \_\_\_\_ Gutierrez \_\_\_\_  
Carried \_\_\_\_\_.

2. Video Surveillance System - Attachment D

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the purchase and installation of a video surveillance system for an amount not to exceed \$560,285.27 with Sentinel Technologies (as detailed in attachment D).

Meray \_\_\_\_ Prior \_\_\_\_ Rosen-Leacher \_\_\_\_ Cislo \_\_\_\_ Faro \_\_\_\_ Gutierrez \_\_\_\_ Heikka \_\_\_\_  
Carried \_\_\_\_\_.

C. Communications / Community Engagement

1. Public Comments

2. Student Board Representative Comments

3. Assistant Superintendent Comments

4. Superintendent Comments

5. Board Member Comments

a. Board Self Assessment

**VI. Other Old/New Business**

**A. Closed Session - Attorney Client Privilege**

Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to enter into closed session pursuant to Section 8(1)(h) of the Michigan Open Meetings Act for the purpose of attorney client privileged communication.

Prior \_\_\_\_\_ Rosen-Leacher \_\_\_\_\_ Cislo \_\_\_\_\_ Faro \_\_\_\_\_ Gutierrez \_\_\_\_\_ Heikka \_\_\_\_\_ Meray \_\_\_\_\_  
Carried \_\_\_\_\_.

Time entered closed session \_\_\_\_\_.

Time returned to open session \_\_\_\_\_.

**VII. Adjournment - Time of Adjournment** \_\_\_\_\_.

# DRAFT

**MILAN AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
Wednesday, April 10, 2024**

The regular meeting of the Milan Area Schools Board of Education was called to order in the Milan Area Schools District Boardroom located at 100 Big Red Drive, Milan MI, 48160, by President Cislo at 7:00 p.m. on April 10, 2024.

**Board Members Present:** Cislo, Gutierrez, Rosen-Leacher, Prior, Meray, Heikka (7:01)

**Board Members Absent:** Faro

**Signed in Staff:** Bryan Girbach, Ryan McMahon, Aaron Shinn, Dan Heikka, Kerry Frame, Margaret Durkee, Denise Cook

**Signed in Guests:** Avery Powell, Sara Mitchell, Kamryn Stripp, Annabelle, Hannah Brady, Hallie Thornton, Krista Cook, Laila Nemeth, Kiera Luhrs, Mariah Stines, Laila Frye, Madison Slack, Lana Pacholke, Makenna Slack, George Elder IV, Zariah Blackwood, Peyton Bergstrom, Paxton Williams, Denise Williams, Sarah Monroe, Megan McChesney, Olivia Henry, Emma Walline, Aubree Higgins, Emma Budd, Shannon Budd, Dave Budd, Kristi Higgins

Pledge of Allegiance

Motion by Heikka supported by Rosen-Leacher to commend the 2023-2024 MHS Varsity Girls' Swimming and Diving Team and their coaches for all of their accomplishments this year.  
All Ayes. Carried 6-0

Motion by Rosen-Leacher supported by Meray to thank the Paraprofessionals of Milan Area Schools as recorded in Attachment C. All Ayes. Carried 6-0

Public Comments: None

Motion by Prior supported by Gutierrez to approve the minutes of the regular meeting of March 13, 2024. All Ayes. Carried 6-0

Motion by Gutierrez supported by Meray to approve the minutes of the regular meeting closed session of March 13, 2024 All Ayes. Carried 6-0

Motion by Heikka supported by Rosen-Leacher to approve the bills/reimbursement of expenses.  
All Ayes. Carried 6-0

Motion by Heikka supported by Prior to approve the Adult/Community Education Graduates (as listed in Attachment D) contingent upon their completion of all graduation requirements.  
All Ayes. Carried 6-0

Motion by Meray supported by Gutierrez to approve the Agricultural Mechanics Course (as detailed in Attachment E). All Ayes. Carried 6-0

Motion by Prior supported by Rosen-Leach to approve the Internal Revenue Code Section 127 Plan (as detailed in Attachment F). All Ayes. Carried 6-0

Public Comments: None

#### Student Board Representative Comments

- Powell reminded Juniors and Seniors to purchase their prom tickets. She also discussed the 8th graders visiting the SWWC. She provided an update on recent and upcoming events.

Motion by Meray supported by Prior to commend the 2023-2024 MHS Varsity Girls' Volleyball Team and their coaches for all of their accomplishments this year. All Ayes. Carried 6-0

Assistant Superintendent Comments were heard on the following topics:

- Spring Assessments
- 27k - Student Loan Reimbursement Grant
- Agriscience Grants

Superintendent Comments were heard on the following topics:

- MHS Legally Blond, The Musical Production
- MMS Little Mermaid, Jr. Production
- MHS Concert and Chamber Choir Festival
- World Down Syndrome Day
- Passing of Caroline Vega (former MAS Paraprofessional)
- Passing of Kirsti Hossler's (Symons Administrative Assistant) Mother
- City Council Recognition of Everyone Involved in MMS Student Health Issue
- Community Read Project
- Reproductive Health Survey
- Reimagining MAS: 2024-2025 and Beyond
- Care Solace
- Milan Cares Community Clean-up
- RFP's for Door Locks and Security Surveillance
- Section 271 Educator

Board Member Comments:

- Meray congratulated the Volleyball and Girls Swim teams on their recent accomplishments. She thanked the Sixth Grade team for their work at Sixth Grade Camp. She also thanked the Agricultural Science team for their continued pursuit of cutting edge education and opportunities. She also thanked local businesses for their financial support. She also thanked those involved in the Middle School play for all of their hard work, including High School students that are mentoring the Middle School students.

- Gutierrez gave a shout out to all those involved in the Middle School play. She also congratulated the Volleyball and Girls Swim teams for their recent accomplishments and complimented them for their support for one another. She thanked Milan Community Reads for the gift of books. She hoped everyone had a restful Spring Break and reminded the community of upcoming Information Nights at the Middle School for incoming Fifth and Sixth graders on May 9 at 6:00 p.m.
- Prior congratulated the Volleyball and Girls Swim teams on their accomplishments, including their collective grade point averages. She also discussed the WASB professional development she attended on behalf of the Board.
- Rosen-Leacher also congratulated the Volleyball and Girls Swim teams on their accomplishments and thanked Mr. Shinn and Mr. Fedderer on their continued work on CTE.
- Heikka congratulated the Girls Softball teams on their recent wins.
- Cislo reminded the community that the Middle School play will be at the High School. He thanked the GMACF for supporting the Milan Community Reads program. He also reminded the community of the upcoming Buddy Swim Meet on April 22 at 7 p.m. He discussed the WISD budget, the Board Self-Assessment, and the Adult Education graduation. He thanked Ms. Prior for attending the WASB professional development.

Time of Adjournment: 8:14 p.m.

**Milan Area Schools  
2024-2025  
School-of-Choice Resolution**

Milan Area Schools, Washtenaw and Monroe County(ies), Michigan (the "School District")

A regular meeting of the board of education of the School District (the "Board") was held, in the District Boardroom located at 100 Big Red Drive, Milan, MI 4816, within the boundaries of the School District, on the 24th day of April, 2024, at 7:00 o'clock in the p.m.

The following resolution was offered as part of the agenda:

Be it resolved that Milan Area Schools will exercise the options permitted by section 105 and Section 105C of the School Aid Act of 1979, as amended by Public Act 300 of 1996 and Public Act 297 of 2000, and for the purposes of Section 105 and Section 105C will accept applications of non-resident students from outside our district who reside within the Washtenaw County Intermediate School District (of which this district is a constituent district) or from residents of school districts located in other contiguous intermediate school districts for enrollment in our school district in grades kindergarten through 12 for the 2024-2025 school year and will operate a schools-of-choice program in our district in compliance with the statutory requirements of Section 105 and Section 105C regarding unlimited schools-of-choice.

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Michelle Heikka, Board Secretary



**MILAN AREA SCHOOLS  
NOTICE OF A PUBLIC HEARING  
ON PROPOSED 2024-2025 BUDGET**

**PLEASE TAKE NOTICE** that on June 5, 2024, at 6:45 p.m., in the District Boardroom, 100 Big Red Drive, Milan Michigan, 48160, the Board of Education of Milan Area Schools will hold a public hearing to consider the District's proposed 2024-2025 budget.

The Board may not adopt its proposed 2024-2025 budget until after a public hearing. A copy of the proposed 2024-2025 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at 100 Big Red Drive, Milan, Michigan 48160 (or by emailing [girbachb@milanareaschools.org](mailto:girbachb@milanareaschools.org)).

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

This notice is given by order of the Board of Education.

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Michelle Heikka, Board Secretary

## **Milan Area Schools Door Lock Upgrades**

### **The Proposal**

Milan Area Schools is accepting bids for the purchase and installation of partial replacement door locking mechanisms in all four school buildings (listed below).

### **Bid Specifications**

Milan Area Schools is upgrading the locking mechanisms on interior school building classroom doors by replacing the interior side of double-sided key entry deadbolts with thumb turn cylinders with indicators.

The replacement locking mechanism bid should include the following:

1. Parts and installation for up to 60 Schlage thumb turn cylinders with indicator (or substantial equivalent) for Paddock Elementary School, 707 Marvin Street, Milan, MI 48160.
2. Parts and installation for up to 71 Schlage thumb turn cylinders with indicator (or substantial equivalent) for Symons Elementary School, 432 S. Platt Road, Milan, MI 48160.
3. Parts and installation for up to 88 Schlage thumb turn cylinders with indicator (or substantial equivalent) for Milan Middle School, 920 North Street, Milan, MI 48160.
4. Parts and installation for up to 108 Best thumb turn cylinders with indicator (or substantial equivalent) for Milan High School, 200 Big Red Drive, Milan, MI 48160.
5. **Please provide a cost per door (at each building listed in 1-4 above) for parts and installation.**
6. Expected installation timeline.
7. Warranty information, if any.
8. Name, address, and phone number of at least one reference where similar work has been completed.

### **Submission of Bid**

Proposals must be delivered to the Milan Area Schools District Office, Attn: Bryan Girbach, 100 Big Red Drive, Milan, MI 48160, by 4:00 PM on Wednesday, April 17, 2024, at which time all bids will be publicly opened and read. **Bids must be sealed and clearly labeled "Door Lock Replacement Mechanisms"**. Details will be shared at a mandatory walk-through meeting that will be held on Tuesday, April 9, 2024, at 9:00 AM. The walk-through will begin at the District Office, 100 Big Red Drive, Milan, MI 48160 located in Milan High School, 200 Big Red Drive, Milan, MI 48160 and will include a visit to each of the other three school buildings. For questions, please email Superintendent Bryan Girbach at [girbachb@milanareaschools.org](mailto:girbachb@milanareaschools.org)

### **Right to Reject Bid**

The Board of Education reserves the right to: reject any or all bid proposals, either in whole or in part; waive any informalities or irregularities in the bidding process; accept bid alternates; and to award a contract in any manner deemed by the Board of Education, in its sole discretion, to be in their best interests.

Milan Area Schools  
Door Lock Upgrades  
Bid Package D1

Company	Representative	Received Bid	Paddock Cost Per Door	Symons Cost Per Door	MMS Cost Per Door	MHS Cost Per Door	Paddock	Symons	MMS	MHS	Total Cost
Advanced Construction Group	Bill Altf	N	NA	NA	NA	NA	60	71	88	108	NA
C.E. Door & Hardware	Charles Stahura	Y	\$115.00	\$115.00	\$115.00	\$215.00	60	71	88	108	\$48,405.00
CN3 Properties LLC	DeAnna Crout	N	NA	NA	NA	NA	60	71	88	108	NA
Rocket Exteriors	Tyler Manneback	Y	\$175.00	\$175.00	\$175.00	\$175.00	60	71	88	108	\$57,225.00
Tanner Supply Company	Bill McElheney	Y	\$115.00	\$115.00	\$115.00	\$171.00	60	71	88	108	\$43,653.00

NA = Attended Mandatory Meeting, But Did Not Provide a Bid



April 17, 2024

Gina Matley  
Director of Technology  
Milan Area Schools  
100 Big Red Dr  
Milan, MI 48160

RE: BP T1: Video Surveillance

Dear Gina,

Bid documents were issued on March 12, 2024 for Bid Package T1 which includes replacing and expanding the video surveillance system at all schools. In addition to contacting known interested bidders, bids were advertised per the state requirements. A virtual Prebid meeting was held on March 19, 2024 with bids received and publicly opened on April 3, 2024. Attached is a bid tabulation for the cloud-based proposals received.

**Bid Evaluation Summary and Recommendations**

After receiving proposals, Barton Malow and Milan Area Schools evaluated the proposals to ensure they were inclusive of the scope of work and schedule and evaluated the benefits of each solution proposed. Each vendor gave a demonstration of their solution to aid in evaluating functionality and usability.

Barton Malow and Milan Area Schools received and assessed six proposals. Two of the initial and subsequent proposals lacked a cloud-based solution. Despite not being the lowest bidder of the remaining four proposals, Milan's administration focused on systems offering comprehensive analytics. Although Verkada's proposal may not appear to be the lowest bid, it incorporates some of the analytics crucial to Milan's administration

Based upon the evaluation of the project team, we present the following for consideration by the administration and Board of Education.

<u>Sentinel Technologies (Verkada Cameras)</u>	<u>Award Amount</u>
Base Bid	\$560,285.27
<b>Total Project Award Amount:</b>	<b>\$560,285.27</b>

The estimate was based on a cloud-based solution with a 5-year license. While this solution is not the low bid, it provides a 10-year hardware warranty eliminating additional cost to replace equipment after their original 5-year warranty expires.

Sincerely,

Michael Terrell  
Barton Malow

Milan Area Schools  
Bid Package T1: Video Surveillance  
Bid Tabulation

[illegible]